

Brookings

PROPERTY MANAGEMENT

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Maintenance Technician - Full time, year-round position

Primarily responsible for performing general/preventive maintenance and repairs on all physical structures and certain equipment, as well as grounds maintenance in compliance with established safety rules, policies and procedures. Perform maintenance repairs such as but not limited to: carpentry, light plumbing, light electrical, etc.

Tasks include

Completion of daily assigned work orders in a timely and professional manner.
Perform minor building, electrical, painting and plumbing repairs.
Snow removal, both by hand and with machines.
Occasional lawn care and maintenance.
Occasional equipment maintenance.

Job Requirements

Demonstrate ability to work independently, demonstrate quality work and follow defined procedures while following through completion of tasks to meet established deadlines.
Demonstrate ability to interact effectively and in a business-like manner with other staff, residents, service workers, and others.
Exceptional Customer Service, highly motivated, positive attitude and attention to detail is required.
Maintain a clean and safe work area in the shop.
Normal work schedule is 8-5 (Monday – Friday).
A maintenance staff member is "on call" for a week at a time on a 24 hour basis. The on-call schedule is on a rotating basis between other maintenance techs as assigned.
Must have a valid driver's license.
Must live within 15 minutes of Brookings.