

Brookings



PROPERTY MANAGEMENT

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RENTAL APPLICATION (one for every person over 18 must be filled out)

Today's Date: _____ Occupancy Date Desired: _____

Rental Address Shown: _____

How did you hear about us? _____

APPLICANT'S PERSONAL INFORMATION

Last Name: _____ First: _____ Middle: _____

Birth date: _____ Driver's License/ID Number/State: _____

Social Security #: _____ Passport or Visa # if no Soc Sec #: _____

Current Phone _____ Email address: _____

Do you have pets? If yes, how many? _____ Cat: _____ Dog: _____ Breed: _____ Weight: _____

Additional Occupants (List every occupant name and their relationship below, including children)

Have you ever broken a lease? _____ Have you ever refused to pay rent for any reason? _____

Have you ever been evicted or asked to leave a rental unit? _____ Have you ever filed for bankruptcy? _____

Have you ever been convicted of a felony? _____

If you answered yes to any of the above, explain: _____

Will you give us permission to do a criminal background check? _____ Currently have any utilities in your name? _____

Is there anything to prevent you from placing utilities in your name? _____ Do you have renter's insurance? _____

Do you know of anything or any reason which may interrupt your ability to pay rent? _____

INCOME HISTORY

Applicant's current employment status:

Primary source of Income/Employment: Full Time: _____ Part Time: _____ Student: _____ Retired: _____

Applicant employed by: _____ Supervisor's name: _____

Average Weekly hours: _____ How long at the place of employment? _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Position: _____ Salary Amount: _____

Please circle: Weekly/Bi-Weekly/Monthly/Annual AND circle Take home/Gross Average Amount: \$ _____

Additional Source of Income/Employment :

Income Provided by: _____ Supervisor's name, if applicable: _____

Average Weekly hours: _____ How long at the place of employment? _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Position: _____ Salary Amount: _____

Please circle: Weekly/Bi-Weekly/Monthly/Annual AND circle Take home/Gross Average Amount: \$ _____

VEHICLES ** Please note, only cars on application are authorized to be on premises.

Number of vehicles on property? _____ Valid registration & inspection? _____

Do you have any commercial vehicles, _____ RV, campers, boats or motorcycles? _____

Vehicle 1-make: _____ model: _____ color: _____ year: _____

Plate number _____ State _____

RESIDENCE HISTORY

Present Street Address _____

City _____ State _____ Zip _____

Dates lived at this address? _____ Own ____ Rent ____ Occupy ____

How many pets did you have? ____ Type _____

Name of present landlord/owner/mortgage company: _____

Address of present landlord/mortgage company: _____

Landlord's phone: _____ Monthly payment: _____

Reason for moving: _____ Is your rent current? _____

Number of late payments _____ Security Deposit Amount currently held by landlord? _____

Previous Street Address _____

City _____ State _____ Zip _____

Dates lived at this address? _____ Own ____ Rent ____ Occupy ____

How many pets did you have? ____ Type _____

Name of previous landlord/owner/mortgage company: _____

Address of Previous landlord/mortgage company: _____

Landlord's phone: _____ Monthly payment: _____

Reason for moving: _____ Was your rent current? _____

Number of late payments _____ Security Deposit Amount currently held by landlord? _____

I give my present landlord and past landlords permission to release my landlord reference information:

Applicant Signature: _____

PERSONAL/PROFESSIONAL REFERENCES

Character/Professional/Personal reference:

Name _____

Address _____

City _____ State _____ Zip _____

Relationship? _____ How long? _____ Phone _____

Emergency Contact:

Name _____

Address _____

City _____ State _____ Zip _____

Relationship? _____ How long? _____ Phone _____

Do you give owner or manager permission to contact references listed above both now and in the future for rental consideration or for collection purposes should they be deemed necessary? _____

THANK YOU!

Thank you for completing an application to rent from us. Please sign below. Please note that a completed application requires submission of the following which will be copied and attached to this application:

__ Driver's License or Sheriff's picture ID. Note: a copy of such ID will be attached to the lease at lease signing.

By signing below, applicant hereby represents all information on this application is true, complete, and hereby authorizes annual verification of information, references, and credit history for continual rental consideration or for collection purposes should that become necessary.

Applicant acknowledges this application will become part of the lease agreement when approved. If any information is found to be incorrect, the application will be rejected and any subsequent rental agreement becomes void. False and misleading statements will be sufficient reason for immediate eviction and loss of security deposit.

All agents of Brookings Property Management, Inc. represent the owner in this and any other transaction.

Applicant's signature: _____ Date: _____